

Diploma of Leadership & Management

National Course Code: BSB50420
CRICOS Code: 104314F

www.gen.edu.au
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GEN INSTITUTE

National Provider Code : 41126 | CRICOS : 03572F

Diploma of Leadership and Management

Nationally Recognised Training

National Course Code: BSB50420

CRICOS Course Code: 104314F

Delivery Mode: Face to Face

Campuses: 238 Union Road, Ascot Vale, Vic

Duration:

Total duration for this qualification is 52 weeks (including 6 Weeks Holidays). Students study minimum 20 hours a week face to face.

Qualification Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Entry requirements

- 18 years or older
- Completion of Year 12 (Australia) or overseas equivalent
- IELTS 6.0 or equivalent
- Meet Student Visa requirements where applicable
- Prospective students seeking for enrolment at Gen Institute will have to successfully complete a placement test at the required ACSF level of qualification that provides Gen Institute insight into student's capability and helps it make a decision on whether the student possess sufficient LLN skills to pursue the qualification they are looking to be enrolled in.

Resource Requirements

- PC/Laptop or Tablet
- Speakers/Headphones and a Microphone
- A web camera
- Microsoft Office
- PDF Reader

Units of competency

(12 units must be completed for this qualification which includes 6 core & 6 elective units)

Unit code	Unit name	Core / Elective
BSBWHS521	Ensure a safe workplace for a work area	Elective
BSBCMM511	Communicate with influence	Core
BSBCRT511	Develop critical thinking in others	Core
BSBPEF502	Develop and use emotional intelligence	Core
BSBTWK503	Manage meetings	Elective
BSBOPS502	Manage business operational plans	Core
BSBTWK502	Manage team effectiveness	Core
BSBLDR523	Lead and manage effective workplace relationships	Core
BSBLDR522	Manage people performance	Elective
BSBFIN501	Manage budgets and financial plans	Elective
BSBOPS504	Manage business risk	Elective
BSBSUS511	Develop workplace policies and procedures for sustainability	Elective

Fees

Enrolment Fees – Non-Refundable AUD $500.00 Per Student
Tuition Fees Diploma of Leadership and Management AUD $11000.00
Material Fee for Diploma of Leadership and Management (Text Books) AUD $1000.00

Course fee and itemized fee details are available on http://gen.edu.au/fees-and-charges/ Payment plan option is available to students. All fees are subject to change at any time.

Recognition of Prior Learning and Credit Transfer

Learners with prior learning and work experience can apply for Recognition of Prior Learning (RPL). Learners who have completed corresponding units of competency and/or units contained within the packaging rules can apply for Credit Transfer.

Assessment methods

Assessment is carried out on a range of following tasks:

- Written Assessments, Projects
- Presentations and Case Studies.



Important Note – Information, Policies and Procedures, Fees and Charges

Students have access to all of our policies and procedures available on our website http://gen.edu.au.
Students are advised to read these prior to enrolment in addition to the information contained in this brochure.

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